

## **CITY OF ARCADIA**

### **FIREFIGHTER RECRUIT/ FIREFIGHTER RECRUIT (PRE-SERVICE)**

#### **DEFINITION**

The Firefighter Recruit and Firefighter Recruit (Pre-Service) are non-safety trainee classifications, designed specifically for the purpose of employing Firefighter candidates in a non-safety, non-sworn status during the period of enrollment or following the period of graduation from a California State Fire Marshal accredited Firefighter 1 Academy. Under general supervision, incumbents assigned to this trainee position will learn to perform duties focused in the area of suppression of various types of fires, responding to alarms and emergencies, performance of routine fire prevention activities, and other related duties.

#### **DISTINGUISHING CHARACTERISTICS**

##### **Firefighter Recruit**

The Firefighter Recruit is a non-sworn, part-time classification designed for an individual who has not attended an accredited fire academy. On occasion, a Firefighter Recruit may be assigned to non-sworn fire work while awaiting assignment to an academy class. Upon successful completion of the City-sponsored fire academy, the completion of all required background components, a provisional field training period with the Arcadia Fire Department, and with approval of the Fire Chief, a Firefighter Recruit will be eligible to be sworn in as a full-time probationary Firefighter.

##### **Firefighter Recruit (Pre-Service)**

The Firefighter Recruit (Pre-Service) is a non-sworn, part-time classification designed for an individual who has successfully completed an accredited fire academy, all required background components, as well as a provisional field training period with the Arcadia Fire Department, at which point, with approval of the Fire Chief, a Firefighter Recruit (Pre-Service) will be eligible to be sworn in as a full-time probationary Firefighter.

#### **SUPERVISION EXERCISED**

##### **Firefighter Recruit**

Exercises no supervision.

##### **Firefighter Recruit (Pre-Service)**

Exercises no supervision.

#### **EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES**

Attends an accredited fire academy designed to learn the knowledge, skills, and abilities necessary to:

Perform a full range of fire safety activities including the safe and efficient utilization of fire hose, ladders/extensions, and operation of related equipment and fire-suppression apparatus.

Respond to alarms and assist in structural, commercial, industrial, watershed, chemical, petroleum, electrical, and wildland fire suppression activities.

Safe operation of the jaws of life while performing auto extrication; conduct and carry out search, rescue, and evacuation activities.

### **OTHER JOB-RELATED DUTIES**

On occasion, a Firefighter Recruit may be assigned to non-sworn fire work while awaiting assignment to an academy class including paramedic school.

Perform related duties and responsibilities as assigned.

### **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

#### **Firefighter Recruit**

##### **Knowledge of:**

Safe driving principles and practices.

##### **Skill to:**

Operate basic modern office equipment.

Operate a motor vehicle safely.

##### **Ability to:**

Successfully complete a California State Fire Marshal accredited Firefighter 1 Academy.

Successfully complete a provisional field training period.

Establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work.

#### **Firefighter Recruit (Pre-Service)**

##### **Knowledge of:**

Safe driving principles and practices.

Principles, practices, and procedures of modern firefighting.

Purposes, uses, and operating characteristics of a variety of apparatus, equipment, tools, devices, and vehicles used in firefighting, rescue, and medical assistance operations.

Occupational hazards and standard safety practices necessary in the area of fire prevention and suppression and victim rescue.

Pertinent Federal, State, and local laws, codes, and regulations.

**Skill to:**

Operate basic modern office equipment.

Operate a motor vehicle safely.

Operate a variety of firefighting and emergency response equipment safely and effectively including communications equipment.

**Ability to:**

Successfully complete a provisional field training period.

Establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work.

**Minimum Qualifications:**

**Firefighter Recruit**

**Experience:**

None.

**Education:**

Equivalent to the completion of high school.

Completion of prerequisite courses for entry to a California State Fire Marshal Accredited Firefighter 1 Academy is highly desirable.

**License or Certificate:**

Must possess and maintain a valid California Class C driver license.

Must possess and maintain a California EMT-B license before the date of hire.

Possession of American Heart Association First Aid and CPR.

Possession of Incident Command System (ICS) 100 and 200.

Possession of National Incident Management System (NIMS) IS 700.

**Firefighter Recruit (Pre-Service)**

**Experience:**

None.

**Education:**

Equivalent to the completion of high school.

Graduation from or current enrollment in a California State Fire Marshal accredited Firefighter 1 Academy.

**License or Certificate:**

Must possess and maintain a valid California Class C driver license.

Must possess and maintain a California EMT-B license before the date of hire.

Possession of American Heart Association First Aid and CPR.

Possession of Incident Command System (ICS) 100 and 200.

Possession of National Incident Management System (NIMS) IS 700.

**Special Requirements:**

*Essential duties require the following physical abilities and work environment:*

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 125 lbs.; exposure to cold, fire, heat, smoke, noise, outdoors, vibration, confining workspace, chemicals, communicable diseases, biohazard materials, explosive materials, mechanical hazards, and electrical hazards; ability to travel to different sites and locations.

**Effective Date: July 2024**